

**TOWN OF NORTHFIELD
BOARD OF SELECTMEN
Minutes of January 9, 2006**

- I. ROLL CALL:** Chair Donald Wallace, Selectmen Richard Greenslit, Roger LeClair, Michael Demasi, and Melvin Adams. Also present were Manager Nanci Allard, Clerk Samantha Baraw, Lauren Goodrich (Trans-Video, Inc.), Everett Greenslit, Warren Hagy, Tonya Metivier, Michael Krause, Richard Agney, Heidi Passalacqua, and David Hanna.

Chair Wallace called the meeting to order at 7:00 p.m.

II. APPROVAL OF MINUTES

- a. **December 12, 2005 (Regular Meeting).** Motion by Selectman LeClair, seconded by Selectman Greenslit, to approve the minutes. **Motion passed 5-0-0.**
- b. **December 12, 2005 (Budget Meeting #4).** Motion by Selectman Demasi, seconded by Selectman Greenslit, to approve the minutes. **Motion passed 5-0-0.**
- c. **December 15, 2005 (Budget Meeting #5).** Motion by Selectman Greenslit, seconded by Selectman LeClair, to approve the minutes. **Motion passed 5-0-0.**
- d. **December 19, 2005 (Budget Meeting #6).** Motion by Selectman LeClair, seconded by Selectman Demasi, to approve the minutes. Item III, changing the last sentence, from "purchased when" to read "purchased if". **Motion passed 5-0-0.**

III. APPROVAL OF BILLS

- a. **Warrant #14-06.** Motion by Selectman Greenslit, seconded by Selectman Adams, to approve the Warrant #14-06 in the amount of \$41,844.02. **Motion passed 5-0-0.**
- b. **Validation of Warrant #13-06.** Motion by Selectman Demasi, seconded by Selectman LeClair, to validate the Board's previous approval of Warrant #13-06. **Motion passed 5-0-0.**

IV. PUBLIC PARTICIPATION

- a. **Richard Agney, Executive Vice-President, Central Vermont Economic Development Corporation.** Mr. Agney provided a brief update to the Board. Capital City Press has announced their closure and this will be affecting the Central Vermont economy. John Wall will be the Small Business Person of the Year.
- b. **Michael Krause, Norwich Commons.** Mr. Krause provided a package, including a site plan for the seven (7) 3-bedroom units that will be built. These are expected to be finished in April or May. Mr. Krause stated that this increases the tax base of Northfield.

- c. **David Hanna, Grey Building Lighting.** Mr. Hanna discussed conditions passed on the Grey Building regarding the window treatments and lighting shields. Mr. Hanna would like a response from the Board in writing. Mr. Hanna provided copies of a bill that has passed the Vermont House stating the requirements for compliance.
- d. **Everett Greenslit: Questions on Warrant #12-06C (12/12/05 Meeting).** Mr. Greenslit has submitted a request to convene an investigation. Chair asked Mr. Greenslit to put his three (3) issues in writing and provide them to the Town Manager.

V. MANAGER'S REPORT

- a. **Approval of FY 2006/2007 Town Budget:** Motion by Selectman Demasi, seconded by Selectman Greenslit, to approve the Town General and Town Highway Budgets. **Motion passed 5-0-0.**
- b. **Municipal Computer Software/Hardware Upgrade.** This item will be tabled until next meeting.
- c. **Road Standards.** Selectman Demasi stated that these standards are the result of several meetings of the Highway Subcommittee, which recommends their approval. Motion by Selectman Adams, seconded by Selectman LeClair, to approve the Roads Standards. This affects the Town taking over new roads and not standards policy on Class 4 and trails, etc. **Motion passed 5-0-0.**
- d. **Status Reports: Various Projects**
 - 1. Manager Allard said that financial statements would be provided at the next regular meeting.
 - 2. Manager Allard requested an executive session at the end of the meeting to discuss a legal matter.

VI. SELECTBOARD

- a. **Certificate of Town Highway Mileage.** Motion by Selectman Adams, seconded by Selectman Demasi, to approve the Certificate of Highway Mileage. There are no changes. **Motion passed 5-0-0.**
- b. **Validation of Grand List Errors & Omission (12/22/05).** Motion by Selectman Greenslit, seconded by Selectman LeClair, to validate the Board's previous approval. **Motion passed 5-0-0.**
- c. **Scheduling the 2nd Public Hearing for Proposed Revisions to Zoning Regulations.** Selectman Greenslit would like another meeting with the Trustees and Planning Commission. Another workshop (joint meeting) should be tentatively scheduled for Wednesday, January 18, 2006 at 7:00 p.m.
- d. **Status Reports: Various Projects:** The Board had nothing to add.

VII. PUBLIC PARTICIPATION: Non-agenda items: None.

VIII. EXECUTIVE SESSION:

- a. **Personnel Matter.** Motion by Selectman Demasi, seconded by Selectman Greenslit, to go into executive session to discuss a personnel matter with the Town Manager present. **Motion passed 5-0-0.**

The Board went into executive session at 7:52 p.m.

Motion by Selectman Demasi, seconded by Selectman Adams, to come out of executive session. **Motion passed 5-0-0.**

The Board came out of executive session at 8:03 p.m.

Motion by Selectman Demasi, seconded by Selectman Greenslit, to pay one-half the tuition cost (\$497.50) of a Public Administration course taken by the Town Manager. **Motion passed 5-0-0.**

- b. **Legal Matter.** Motion by Selectman Greenslit, seconded by Selectman LeClair, to go into executive session to discuss a legal matter with the Town Manager present. **Motion passed 5-0-0.**

The Board went into executive session at 8:05 p.m.

Motion by Selectman Greenslit, seconded by Selectman Demasi, to come out of executive session. **Motion passed 5-0-0.**

The Board came out of executive session at 8:15 p.m. No action was taken.

- c. **Legal Matter.** Motion by Selectman Greenslit, seconded by Selectman LeClair, to go into executive session to discuss a legal matter with the Town Manager present. **Motion passed 5-0-0.**

The Board went into executive session at 8:16 p.m.

Motion by Selectman Greenslit, seconded by Selectman Demasi, to come out of executive session. **Motion passed 5-0-0.**

The Board came out of executive session at 8:20 p.m. No action was taken.

- d. **Personnel Matter.** Motion by Selectman Demasi, seconded by Selectman Greenslit, to go into executive session to discuss a personnel matter without the Town Manager present. **Motion passed 5-0-0.**

The Board went into executive session at 8:22 p.m.

Motion by Selectman Demasi, seconded by Selectman Adams, to come out of executive session. **Motion passed 5-0-0.**

The Board came out of executive session at 8:36 p.m. No action was taken.

- IX. ADJOURNMENT:** Motion by Selectman LeClair, seconded by Selectman Adams, to adjourn the meeting. **Motion passed 5-0-0.**

The Board adjourned at 8:38 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next scheduled meeting.